

Minnesota Board of Barber Examiners
2829 University Avenue South East, Suite 315
Minneapolis, MN 55414

Minutes of the November 15, 2010
Meeting of the Minnesota Board of Barber Examiners

The Minnesota Board of Barber Examiners met on November 15, 2010 at 2829 University Avenue South East, Minneapolis, MN 55414; 1st Floor, University Room. Board Members present: Francis Plant, Douglas Klemenhausen, and Jon Stone. Absent: Michael Vekich. A quorum of the board was present.

Call to Order

Chairperson Francis Plant called the meeting to order at 8:11am

Amend or Approve Agenda

Member Stone made a motion to accept the proposed agenda, motion seconded by member Klemenhausen. Motion carried

Approve Minutes

Member Klemenhausen made a motion to accept the minutes of the September 27, 2010 meeting as submitted, Motion seconded by member Stone. Motion carried.

New Business

The Complaint Committee met after the last Board Meeting and discussed requesting a Delegation of Authority from the Full Board to the Complaint Committee to issue Cease and Desist Orders and to negotiate proposed resolutions when there is agreement between the parties. Member Klemenhausen moved that authority to act be delegated to the Complaint Committee by the Board as appropriate and within statutory guidelines. Motion seconded by member Stone. Motion carried.

The Executive Director updated the Board regarding Inspector Jason Lawson's leave of absents. His return date has not yet been determined.

There have been several requests from Barbers around the state for Board staff to keep a list of shops looking for barbers, shops for sale, and barbers looking for employment etc... A member of the public attending the meeting indicated that the former inspector kept a listing and shared it with barbers. Upon discussion the consensus of the Board members is that this is not within the scope of responsibility for the Board or staff. It was recommended that the Barber Schools may provide some similar service as a part of their periodic newsletters.

Unfinished Business

Legislative Changes

The Committee reviewing legislative changes is scheduled to meet after this meeting and a proposal will be prepared for Board approval at the next board meeting.

Rewrite Examinations:

The committee met and a new Apprentice Test has been developed. For the November test the current test questions were randomly shuffled. The committee will meet again to update the Registered Barber Test and the Home Study Course. Barbers with a current Home Study Course will

be allowed to exchange their current copy for a new one. As indicated at the September meeting the new tests will be put into use at the February examinations.

Correspondence and waiver requests:

- A. C K: Requesting reconsideration of Oral test score from Feb. 2009 apprentice examination that resulted in exam failure.

CK indicated that when she took her exam she was given the oral test by staff members and she believes that the staff and questions were cosmetologist based rather than barber questions. She further indicated that there was confusion in the asking of questions and unprofessional behavior during the oral examination. She requested that the board reconsider her test score or allow her to retake the oral portion only. After discussion a motion was made by member Stone denying the request based on MN Rule 2100.1000, motion seconded by member Klemenhausen, and motion carried.

- B. Pipestone County – Small county jail seeking waiver of shop licensing fees and requirements due to the minimal number of haircuts provided in the facility by a master barber.

The board discussed the letter sent to correctional facilities and county jails by Inspector Lawson and the various implications of requiring these facilities to have licensed barber shops. Included in the discussion: What is the definition of a Barber Shop and what other institutions or facilities that are not currently licensed would/should be impacted such as funeral homes? Following discussion a motion was made by member Stone to table the discussion and issue until the return of Inspector Lawson. Motion seconded by member Klemenhausen, motion carried.

- C. EB – Failed Registered (Master) Barber exam on 11/3/2010. Apprenticeship eligibility expires 12/7/10. Seeking an extension of her apprenticeship eligibility, will re-test in February.

EB petitioned the Board seeking to extend her apprentice eligibility. EB had originally intended to test in August and had applied for that examination which would have resulted in eligibility to retest in November. She was unable to test in August due to the birth of her child, at that time the Board had approved extending her application and fees from the August exam to November. After discussion a motion was made by member Klemenhausen to give a onetime extension of eligibility for the February 2011 exam only. Motion seconded by member Stone, motion carried.

- D. Barber Stop seeking approval of Barber kiosks for use in Minnesota. For information and review of the product see www.barberstop.com

There was no representative from Barber Stop in attendance at the meeting. Upon discussion the Board members identified questions that they have regarding the Barber Stop Kiosks. – The Board consensus was to table this item and request that a representative from the company attend a board meeting for consideration.

- E. Correspondence from JK regarding fee. Additional correspondence from anonymous barber regarding the fee increase.

The Executive Secretary shared these items and summarized the many phone calls concerning fee increases received by the office.

- F. Correspondence from Minnesota Department of Corrections regarding Letter from Inspector Jason Lawson. See Item B above. Item Tabled

Inspector Report

No report available.

Executive Secretary Report

A. Licensing Update:

- i. As of 11/12/10 approximately 600 licenses have been processed for renewal
- ii. Renewals are taking approximately 2 weeks to process at this time.
- iii. School and Instructor renewals mailed Friday 11/12/2010

B. There have been no licenses issued through reciprocity since the last report.

C. The Executive Secretary has received 30+ phone calls regarding the fee increase related to license renewal. There have also been comments written on several renewal forms.

D. Working with IT to get license look up and on line renewal functions enabled for the website. We also have explored on line address changes. There is no IT timeline as this work was not included in the IT staff work plan that was developed by the boards prior to the hire of the Executive Secretary and therefore the work is an add on and may take some time.

E. The Executive Secretary will be out of the office due to surgery for 6 to 12 weeks give or take depending on post surgery progress. Surgery is tentative scheduled for 12/13/2010

F. Current FY11 revenue and expenditures

Call for Public Comments

There were no Public Comments

Next Meeting Dates:

January 24, 2011

March 21, 2011

Adjournment

Motion to adjourn this meeting of the Minnesota Board of Barber Examiners by member Stone second by member Klemenhausen, meeting adjourned by Board Chair Plant at 10:00am.